

ARIZONA CRIMINAL JUSTICE COMMISSION

GRANT PROGRAM ANNOUNCEMENT FOR THE DRUG, GANG, AND VIOLENT CRIME CONTROL PROGRAM

FY 2009 COMPETITIVE GRANT ANNOUNCEMENT

Eligibility

State, county, local, and tribal criminal justice agencies that meet the qualifications are eligible to apply.

Deadline

All applications are due by 3:00 p.m. on April 11, 2008.

For Assistance

If you have any questions about this grant solicitation or are having difficulties with the grant management system, contact Tiffany Ashworth, Grant Coordinator at (602) 364-1168, Kathy Karam, Program Manager at (602) 364-1162 or e-mail ACJC at jag@azcjc.gov.

ABOUT THE DRUG, GANG, AND VIOLENT CRIME CONTROL PROGRAM (DC)

The Drug, Gang, and Violent Crime Control Program (DC) allows state, county, local and tribal governments to support activities that combat drug, gangs, and violent crime. The DC program provides enhanced funding to support the components of a statewide, system-wide enhanced drug, gang, and violent crime control program to ensure that efforts remain balanced throughout the criminal justice system as stated in the [*2008-2011 Arizona Drug, Gang, and Violent Crime Control Strategy*](#).

The Edward Byrne Memorial Justice Assistance Grant (Byrne/JAG) funds awarded to Arizona by the United States Department of Justice, Bureau of Justice Assistance (DOJ/BJA) continues to support program activities along with state Drug and Gang Enforcement Account (DEA) funds established under A.R.S. §41-2402.

These two sources of funds along with matching funds in combination can be used for state, county and local initiatives, technical assistance, training, personnel, supplies, and contractual support in any one or more of the following purpose areas listed below.

- Multi-agency, multi-jurisdictional, drug, gang, and violent crime task forces, their tandem prosecution projects, and statewide civil forfeiture projects
- Criminal Justice Records Improvement Projects (CJRIP)
- Forensic laboratories; court adjudication activities including drug courts; corrections including community corrections projects and drug treatment in correctional and jail facilities
- Prevention and education projects.

Historically in Arizona, multi-jurisdictional, multi-agency drug task forces been supported primarily through the Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant (Byrne Formula Grant Program), which was appropriated under the 1988 Anti-Drug Abuse Act (Public Law 100-690) and administered to states by the U.S. Department of Justice, Bureau of Justice Assistance (DOJ/BJA). As part of the 2005 Consolidated Appropriations Act (Public Law 108-477) intended to streamline justice funding and grant administration, Congress merged the Byrne Formula Grant Program with the Local Law Enforcement Block Grant program and established the Byrne/JAG Program.

INTRODUCTION

The Arizona Criminal Justice Commission (ACJC) is publishing this notice to announce the availability of funds for the Drug, Gang, and Violent Crime Control Program (DC) to be distributed during FY 2009. Arizona focuses the funds in the support of multi-agency, multi-jurisdictional drug, gang, and violent crime task forces, tandem prosecution projects, and projects that support these efforts, such as drug adjudication, drug forensic analysis activities, and drug corrections/community corrections, drug treatment in correctional facilities, and drug education/prevention projects.

One of the goals of the DC program is to leverage state and federal funds to raise the level of effectiveness of collaborative enforcement efforts. These efforts successfully attack and ultimately reduce drug trafficking, drug-related violent crime, and criminal street gang activities throughout Arizona. These efforts must go beyond the investigative resources of individual agencies they must cross jurisdictional boundaries, lead to the arrest, prosecution, and sentencing of drug law violators.

In addition, projects are strongly encouraged to coordinate efforts with tandem projects and other funding initiatives such as the direct local agency Byrne/JAG funds, methamphetamine interdiction, homeland security, and strategies for improving criminal history and law enforcement technology.

Agencies that previously have not received funding under the DC program are encouraged to apply. Agencies within jurisdictions that receive a direct Byrne/JAG award from DOJ/BJA remain eligible to apply for DC program funds.

PROGRAM STRATEGY

This program is designed to implement projects identified in the [*Arizona Drug, Gang, and Violent Crime Control Strategy*](#), which will be used for the years 2008 through 2011 and was approved by the Arizona Criminal Justice Commission on January 24, 2008, then submitted to the DOJ/BJA on January 30, 2008.

PRIORITY PROJECTS

The Arizona Criminal Justice Commission has approved the use of DC funding to projects within the following priority areas:

1. Multi-agency, multi-jurisdictional drug, gang and violent crime task forces*, their tandem prosecution projects and statewide civil forfeiture efforts

Output and Outcome Measures (see instructions for additional performance measures):

- Analysis of drug investigations, search warrants issued, arrests made, amount and value of drugs seized, prosecution opportunities, charges filed, and the disposition of cases.
- Cost per arrest and asset forfeitures can be considered as measurements of performance.
- Analysis to ensure collaboration with other criminal justice agencies, task forces, and prosecution programs.
- Number of participants in alternative to prosecution initiatives, such as drug treatment.
- Analysis of gang investigations, search warrants issued, arrests made, intelligence systems developed, prosecution opportunities, charges filed, and the disposition of cases.

* Definition:

A multi-agency, multi-jurisdictional task force is defined as a formal arrangement involving three or more law enforcement agencies along with at least one prosecutorial agency to work, investigate, interdict and prosecute collaboratively on drug, gang, and violent crime related activities. Cross jurisdictional boundaries are encouraged, such as intrastate, interstate, and international.

The DOJ/BJA has identified critical components that ensure successful multi-agency, multi-jurisdictional task forces:

- Written interagency agreements establishing guidelines;
- Prosecutor involvement;
- Computerized information/intelligence systems;
- Communication among task force members;
- Coordination of effort;
- Experienced leadership;
- Effective asset seizure and forfeiture activities;

- Commitment to long-term funding;
- Clearly formulated goals, objectives, and performance measures;
- Collection of data, monitoring, and evaluation; and
- Technical assistance and training programs that draw on the experiences of more seasoned task force supervisors' expertise.

Of these components, open and clear communication with task force participants and outside agencies, such as prosecutorial and tribal government agencies are required to ensure any and all key information and knowledge is disseminated to ensure the success of the program in the eradication of drugs, gangs, and violent crimes within Arizona.

2. Improvement to criminal justice information sharing projects. (WILL BE ADVERTISED UNDER A SEPARATE ANNOUNCEMENT)

3. Adjudication, forensic drug analysis, drug offender correction/community corrections projects, and drug treatment in correctional facilities

Output and Outcome Measures (see instructions for additional performance measures):

Drug adjudication:

- Average time for processing drug cases from filing or initial arraignment through final disposition, and quantity of urinalysis tests performed.
- Number of participants in alternative specialty drug adjudication functions, including successful participants or graduates.

Drug forensic analysis:

- Analysis of cases handled per chemist, cost per case for processing, timeliness of processing of evidence, and reports completed for police and prosecutors.
- Case turnaround time in preparation of cases for trial.
- Number of court appearances providing expert testimony.

Drug corrections/community corrections:

- Number of positions funded per drug offender. Training for detention staff in effective management of drug use population.
- Number of participants in alternative to incarceration initiatives, such as electronic monitoring, including successful completion of such programs.

Drug treatment:

- Number of offenders served including the receipt and completion of drug treatment.
- Recidivism rates.

4. Drug prevention and education projects

Output and Outcome Measures (see instructions for additional performance measures):

- Public community presentations held. Prevention awareness training provided by law enforcement.
- Participation in the Arizona Youth Survey and using risk and protective factors for developing community substance abuse and prevention strategies.
- Innovative programs created to assist citizens in prevention and control of crime.
- Number of school-based gang education programs, including community-based social intervention and gang diversion programs.

FUNDING

The DC program size has been established at approximately \$12,208,380. This includes approximately \$2,617,866 in federal Byrne/JAG funds, \$7,000,000 in Drug and Gang Enforcement Account (DEA) funds, and \$2,590,514 in local cash matching funds.

The Commission is presently making these funds available for multiple grants to be allocated directly to state, county, local, and tribal criminal justice agencies for projects which will achieve the goals of the DC program within the four (4) priority areas listed above.

All applicants must certify that required matching funds up to 25 percent are available at time of application.

All projects funded under this program will be for twelve (12) consecutive months starting July 1, 2008 and ending June 30, 2009.

ALLOWABLE COSTS

Funds may not be available in future years; therefore, when requests are made to fund personnel or other ongoing activities or costs, applicants are strongly encouraged to identify future potential funding sources. In addition to the identification applicants should have, a plan of sustainability to ensure the program is ongoing beyond the funding availability.

Eligible expenses include personnel, employee related expenses (ERE), overtime, travel, operating costs, costs related to contractual or consulting services. Equipment associated with project activities may be awarded on a limited basis if funding is available.

Priority in budget allocation will be given to budget categories of personnel salaries, employer related expenses (ERE) or fringe benefits and overtime to further support the activities in the reduction of drug, gang, and violent crimes throughout Arizona.

RESTRICTIONS ON USE OF FUNDS

DC program funds cannot be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety.

Indirect costs, not limited to expenses such as accounting, payroll, data processing, purchasing, personnel, and building use, may not be requested through this grant program.

In addition, the following are items are restricted:

- Vehicles, vessels, or aircraft*;
- Luxury items;
- Real estate; and
- Construction projects, other than penal or correctional institutions.

*Vehicle, vessels, or aircraft may be exempt as long as they are for the direct use of the drug task force. These items may require Commission and/or DOJ/BJA approval prior to encumbrance.

SPECIAL REQUIREMENTS

Program income generated through anti-racketeering forfeiture activities as a result of Drug, Gang, and Violent Crime Control (DC) program's Byrne/JAG federal funds must be spent on DC-related activities and expended prior to the receipt of any federal funds.

If the applicants jurisdiction is awarded funds it must comply *OMB Circular A-102 Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* as codified in 28 CFR Part 66 and *OMB Circular A-87 Cost Principles for State, Local and Indian Tribal Governments*. *OMB Circular A-102 Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments* as codified in 28 CFR, Part 66.

To the greatest extent practicable, all products purchased with grant funds should be American made.

If the applicant's jurisdiction is awarded funds, it must agree not to do business with any individual, agency, company or corporation listed in the U.S. General Service Administration (GSA) Excluded Parties Listing Service.

A copy of the local Byrne/JAG application submitted by your unit of local government to the DOJ/BJA under the 40 percent direct local funding solicitation **must** be submitted to the ACJC Program Manager (at the address below) within seven (7) calendar days from the local jurisdictions online application date to the DOJ/BJA.

Arizona Criminal Justice Commission
Attn.: Kathy Karam, Program Manager
1110 W. Washington Street, Suite 230
Phoenix, Arizona 85007

In addition, if any other funding sources will be used to enhance your project, the sources and amounts of funds must be identified and a statement of how the funds will enhance your project must be included in the Project Narrative – Project Collaboration section.

To meet federal audit requirements, one copy of the most recently completed financial audit must be attached (uploaded) at the time of the application. If your agency does not have a current audit completed for the period ending June 30, 2007, the written correspondence requesting an extension to the federal cognizant oversight agency must be attached (uploaded) with the application. The correspondence must indicate the timeframe for completion and/or requested extension date.

Participation/collaboration letters or documents signed by the Authorized Official of the participating agencies indicating their intent to **participate fully** (staff assignment, office space, etc.) in the project may be attached (uploaded) with the application or submitted to the ACJC Program Manager no later than thirty (30) calendar days from the application submission date.

REPORTING REQUIREMENTS

Applicants are also required to submit monthly financial and activity reports to the Commission and cooperate fully in any national evaluation efforts required by the federal government. Reporting requirements also include quarterly progress reports on the goal and objectives identified in your grant application.

SCORING PROCESS

Applications will be reviewed and scored by a team of at least four qualified individuals, including one outside evaluator. Each grant application will be scored based on how the proposed project fits into the [2008 – 2011 Arizona Drug, Gang, and Violent Crime Control Strategy](#) and the priorities established by the Commission.

ACJC staff will prepare and present the proposed allocation plan(s) to the Drug, Gang, and Violent Crime Committee of the Commission for review in May 2008. The Committee will present a recommendation regarding the allocation plan(s) to the Criminal Justice Commission for review and final action also in May 2008. The proposed allocation plan(s) will be made available to all applicants in the meeting agenda.

Funds will be disbursed to agencies in accordance with the Commission's final approved allocation plan for the grant period of July 1, 2008 through June 30, 2009.

The proposed allocation plan(s) will be based on the following criteria:

1. Project fall within the *Arizona Drug, Gang and Violent Crime Control Strategy*. **(pass/fail)**;
2. Submission of application on time. **(pass/fail)**;
3. Problem statement identifies the need for services in the community and is supported by statistical data that supports the identified problem;
4. The program adequately addresses the problem in the community;
5. Coordinated efforts with other criminal justice agencies and community organizations;
6. Program's ability to meet the overall goals of the program, including measurable, realistic, and achievable project objectives;
7. Mechanism established to evaluate the project (performance measures) identified and are appropriate;
8. Budget costs are reasonable and allowable. Matching funds are included in the budget request;
9. Appropriate internal controls are in place to adequately administer the award; and
10. Projects previously funded have met the requirements of the grant including timely reporting with no reportable deficiencies during site visits.

Staff may provide additional information to help the Commission make funding decisions. This information may include but is not limited to achievement of past goals and objectives or outcomes.

Applications will be scored using the scorecard shown. **APPLICANTS MUST SCORE AT LEAST 70**

POINTS TO BE CONSIDERED FOR FUNDING. HOWEVER, A MINIMUM SCORE OF 70 POINTS DOES NOT GUARANTEE AN AWARD DUE TO THE LIMITED FUNDING AVAILABLE.

Scorecard – Drug, Gang, and Violent Crime Control Grant Application

Applicant Agency: _____

1. Is the project eligible under the *Arizona Drug, Gang and Violent Crime Control Strategy*? **Yes/No**
 2. Was the application received on time? **Yes/No**
 3. If Yes, is the application complete with the requested information included? **Yes/No**
- If the answer to either question is "No," the application is disqualified and should not be scored further.

Scorecard				
Category	Description	Valuation	Maximum Possible Score	Actual Score
Problem Statement	The problem statement identifies the need for services in the community and is supported by statistical data that supports the identified problem.	Judgment	15	
Project Description	The project adequately addresses the problem in the community.	Judgment	15	
Collaborative Efforts	The project coordinates efforts with other criminal justice agencies and community organizations.	Judgment	10	
Goals And Objectives	The measurable outcomes selected are appropriate for the project, and numbers and percentages provided are reasonable and achievable.	Judgment	20	
Evaluation Plan	Mechanisms to evaluate the project (performance measures) are identified and are appropriate.	Factual	10	
Budget	Budget costs are reasonable and allowable. Matching funds are included in the budget request.	Factual and Judgment	10	
Internal Controls	The applicant has appropriate internal controls to adequately administer the award.	Judgment	5	
Performance History	Projects previously funded have met the requirements of the grant including timely, accurate submission of reports and no reportable deficiencies during site visits.	Factual	15	
Total:			100	

APPEAL PROCESS

Applicants may pursue a two-step appeal process if their application is denied. If an application is not included for funding in the initial proposal, the applicant may verbally appeal to the Committee.

At that point, the Committee will either accept the staff proposal and recommend the proposal to the Commission or make changes and recommend the revised proposal to the Commission or table the proposal for further study. If an application is not recommended for funding by the Committee, the applicant may verbally appeal to the Commission. The Commission can approve the recommendation of the Committee, or make changes to the Committee proposal, or table the proposal for further study. The vote of the Commission is the final step of the process and no further appeals will be granted.